

# IT Compliance Manager

Job ID

REQ-10014144

Set 17, 2024

Repubblica Ceca

## Sommario

Lead a global team of IT assurance experts who play a critical role in designing and assessing efficiency of IT Application Controls across the company's IT landscape. This is a key and global role exposed to senior stakeholders at all levels, both internal and external.

## About the Role

### Key Responsibilities:

Your responsibilities include, but are not limited to:

- Co-design, improve and drive the efficiency and effectiveness of Novartis IT controls landscape. Play a key role as an experienced ERP assurance professional and advisor.
- Collaborate with Corporate Financial Controls and Compliance Team and focus on reviewing critical IT Application Controls relevant to financial reporting
- Provide assurance in the areas of ERP systems (e.g. SAP, others)
- Identify process and IT controls improvement opportunities and drive implementation
- Test IT application controls – Reports, Interfaces, Fully Automated Controls etc., ensuring SOX compliance and reliability
- Driving the processes risk assessment with consideration of risks coming from IT environment, relevant application systems, data warehouses, IT infrastructure
- Collaborating with IT Application Owners and Business Process Owners in helping to identify SOX relevant IT Applications and Infrastructures
- Evaluate adequacy of internal controls when implementing a new ERP system or any other technology solutions
- Advise on internal controls' structure by understanding the end-to-end processes, IT environment and data context to resolve the right mix of preventative and detective controls based on automation and data analytics
- Collaborate with External Auditors as well as key internal stakeholders at all levels.

### Essential Requirements:

- University degree (university or college) in economics, business informatics or computer science with a track record in IT Audit or Internal Controls in any of Big 4 preferably; overall 10+ years of relevant experience
- Extensive experience in auditing ERP systems with a focus on application controls (mainly SAP), IT environments and automated process controls
- Experienced in managing IT assurance or audit engagement and teams, including solid understanding of

external audit approaches, concepts, methodology

- Managing a team of experts across multiple locations and time zones
- Pharma industry and shared services experience is a plus
- Operations Management and Execution
- Project Management

### **You'll receive:**

Monthly pension contribution matching your individual contribution up to 3% of your gross monthly base salary; Risk Life Insurance (full cost covered by Novartis); 5-week holiday per year; (1 week above the Labour Law requirement) ; 4 paid sick days within one calendar year in case of absence due to sickness without a medical sickness report; Cafeteria employee benefit program – choice of benefits from Benefit Plus Cafeteria in the amount of 12,500 CZK per year; Meal vouchers in amount of 105 CZK for each working day (full tax covered by company); Public Transportation allowance; MultiSport Card, Car allowance Find out more about Novartis Business Services: <https://www.novartis.cz/>

### **Why Novartis:**

Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

### **Join our Novartis Network:**

If this role is not suitable to your experience or career goals but you wish to stay connected to learn more about Novartis and our career opportunities, join the Novartis Network here:

<https://talentnetwork.novartis.com/network>

### **Accessibility and accommodation:**

Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to receive more detailed information about the essential functions of a position, please send an e-mail to [<di.cz@novartis.com>](mailto:di.cz@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:

<https://talentnetwork.novartis.com/network>

**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Divisione

Finance

Business Unit

CTS  
Posizione  
Repubblica Ceca  
Sito  
Prague  
Company / Legal Entity  
CZ02 (FCRS = CZ002) Novartis s.r.o  
Functional Area  
Audit e finanza  
Job Type  
Full time  
Employment Type  
Regular  
Shift Work  
No  
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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

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