SSO Portfolio Team Lead

Job ID
REQ-10036248
jan 23, 2025
Royaume-Uni de Grande-Bretagne et d'Irl. du Nord

Résumé

About the role:
The SSO Portfolio Team Lead is responsible for the Clinical Project Managers (CPMs), SSO Feasibility Managers and SSO Site Partnership Managers and their study specific activities, including the hiring, training, development, and assignment to ensure adequate and timely portfolio execution. The SSO Portfolio Team Lead assures that CPMs coordinate their activities across all CRAs working on the same trials/projects in collaboration with the CRA Managers/FSP line managers.

The Portfolio Team Lead is responsible for overall portfolio execution related performance (KPIs), ensuring the study milestone deliverables, in accordance with GCP, ICH, SOP's, and local regulations.

About the Role

Key responsibilities:

Portfolio Execution strategy

• Collaborates with Country Head, Country/Cluster Portfolio Head and CRA Managers/FSP line managers to implement country innovative practices and patient engagement tactics (as appropriate) to advance clinical trial planning, execution and quality in line with Portfolio Execution country/OPC country leadership

• Identifies and leads innovative solutions to further advance the Project Management in GDD portfolio, in collaboration with Study & Site Operations country/OPC country leadership

• Supports the Country/Cluster Portfolio Head in implementation of the global strategy within the country/OPC country structure (incl. escalation & risk mitigation, as well as study allocation to CPMs)

Allocation, initiation and conduct of trials

• Develops opportunities in collaboration with SSO Feasibility Manager, SSO Site Partnership Manager, Country/Cluster Portfolio Head and relevant medical/clinical functions to build a competitive advantage for GDD trials within the country/OPC country, ensuring alignment with the local medical standard of care, local business drivers and site relationship management

• Ensures Country study site selection, activation, enrolment, data flow and timeline commitments are delivered and reported per established study milestones and Country commitments

Delivery of quality data and compliance to quality standards

• Ensures adherence to clinical data standards, prevailing legislation, GCP, Ethical Committee and SOP

requirements

Management of people and resources management

• Is responsible for the hiring, training, development, and retention of a team of Clinical Project Managers (CPMs), SSO Feasibility Managers and SSO Site Partnership Managers to ensure study milestones are delivered for the Innovative Medicines Phase I-IV Global Drug Development (GDD) trials

Budget and productivity

• Ensures country study budgets (Trial Commitment Forms, TCFs) are managed per established study key performance indicators and study objectives

• Ensures study milestones to allow timely payments to stakeholders (invoiceable items and vendors) for clinical trial activities

Commitment to Diversity: We are committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

Essential requirements:

- A degree in scientific or health discipline required and advanced degree with experience in project management, is preferable.
- Minimum 8 years' experience in clinical research and/or requirement: project management and evidence of team management and leadership capabilities; 4 years of people management experience
- Understanding of all aspects of clinical drug development with particular emphasis on monitoring and trial execution.
- Demonstrated negotiation and conflict resolution skills both internal and external (site relationships)
- Communicate effectively in a local/global matrixed environment

Location: Field Based

Novartis is unable to offer relocation or visa support for this role: please only apply if you live and have the right to work in the UK.

Why Novartis?

Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: https://www.novartis.com/about/strategy/people-and-culture

You'll receive:

Competitive salary, Annual bonus, Pension scheme, Share scheme, Health insurance, 25 days annual leave, Flexible working arrangements, subsidized dining facilities, Employee recognition scheme, learning and development opportunities.

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If this role is not suitable to your experience or career goals but you wish to stay connected to learn more about Novartis and our career opportunities, join the Novartis Network here: https://talentnetwork.novartis.com/network

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Division
Development
Business Unit
Innovative Medicines
Emplacement
Royaume-Uni de Grande-Bretagne et d'Irl. du Nord
Site
Field Force (England / Wales)
Company / Legal Entity
GB16 (FCRS = GB016) Novartis Pharmaceuticals UK Ltd.
Functional Area
Recherche & Développement
Job Type
Full time
Employment Type
Regular
Shift Work
No
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