

# Associate Director - Reporting & Analytical Products

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REQ-10031066  
fév 18, 2025  
Inde

## Résumé

- This role will be responsible for providing reporting, analytics and data, across different People & Organization(P&O) COEs: and the broader P&O function as well. The candidate will support the Analytics & Insights leadership on aspects of reporting and analysis, including data assessment, strategy, validation, as well as interpretation of the results
- This role will be extensively responsible for leading/collaborating for all the activities related to designing, development and maintenance of P&O Reporting & Analytics products on Power BI, Workday etc.

## About the Role

### Key Responsibilities:

- Define the key performance indicators (KPIs) and measure the impact of analytics products on the business, providing regular updates to stakeholders. Leverage upon effective storytelling while imparting insights from data
- Collect, analyze and interpret information to generate meaningful insights to enable/support P&O teams in critical decisions/initiatives
- Provide accurate and timely generation of reports using a triage of single or multiple sources, as required. Synthesize the information and identify meaningful trends for relevant stakeholders
- Collaborate to gather requirements and specifications to gain a better sense of shortcomings in reporting & visualization, if any and recommend solutions to enhance reporting and data management.
- Support Analytics & Insights leadership with opportunities for standardization/automation and scale, operational efficiency and continuous improvement in areas of reporting & creation of products/solutions
- Partner with teams in Analytics & Reporting to execute plans to improve stakeholder satisfaction with a focus on processes
- Serve as subject matter expert for reporting & analytics tools; assist with troubleshooting reporting issues and taking care of questions.
- Embrace latest technology & partner across teams in Analytics & Insights/PTDI for supporting the leadership in areas of productization, new product development & dashboard strategy
- Seek continuous improvements to improve the capabilities & efficiency
- Maintain full compliance with internal and external guidelines

### Essential Requirement:

- 8+ years experience in in data analysis, reporting, and dashboard creation, advanced knowledge on Excel

- Proficiency in Power BI and other data visualization tools. Experience with automation tools.
- Exceptional written and verbal communication skills along with collaboration and listening skills
- Ability to ideate requirements & design iteratively in collaboration with other PTDI teams
- Hands-on expertise to present any new capabilities or KPI dashboard demo for Senior stakeholder
- Strong analytical skills, attention to detail, excellent communication skills, and the ability to work collaboratively with cross-functional teams.

#### Why Novartis:

Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

You'll receive: You can find everything you need to know about our benefits and rewards in the Novartis Life Handbook. <https://www.novartis.com/careers/benefits-rewards>

#### Commitment to Diversity and Inclusion:

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

#### Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to [diversityandincl.india@novartis.com](mailto:diversityandincl.india@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message

Join our Novartis Network: If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here: <https://talentnetwork.novartis.com/network>

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

People & Organization

Business Unit

CTS

Emplacement

Inde

Site

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Company / Legal Entity  
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Dublin (NOCC), Irlande  
Alternative Location 2  
Prague, République tchèque  
Functional Area  
Technology Transformation  
Job Type  
Full time  
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