

Associate - Supply Management

Job ID
REQ-10041167
Feb 27, 2025
India

Resumen

-This is a universal job description meant to capture some of the primary duties of this role that are common across functions or divisions. It is not intended to represent all of the specific responsibilities of the position - Organizes, coordinates, monitors and performs activities related to assigned area of responsibility. Ensures compliance of processes with multinational regulations as well as Novartis internal procedures and GxP requirements.

About the Role

Major accountabilities:

- Interacts and collaborates with internal and external stakeholders, (customers and/or vendors, according to specific area of responsibility) -Contribute as unit representative on project teams -Ensure that own deliverables are met.
- Part time member e.g. functional expert -Communicates issues to involved partners or customers.
- Ensure that lessons learned are understood in relevant processes.
- (Provides troubleshooting) -Coaching and technical training as technical expert or leader.
- Act as mentor for junior and senior associates.
- Understand resource constraints and identify and implement cost saving opportunities -Show positive work ethics and influences others -Propose and implement ideas for continuous process improvement also outside area of expertise / organization as a member of a team or leader.
- Ensure compliance to Novartis and other relevant regulations -Consolidate results to allow data evaluation and drawing conclusions -Reporting of technical complaints / adverse events / special case scenarios related to Novartis products within 24 hours of receipt -Distribution of marketing samples (where applicable)

Key performance indicators:

- Quality (GMP), quantity, and timelines for all assigned tasks/projects -Compliance with Novartis standards, in particular, ethics, health, safety, and environment (HSE), and information security (ISEC) standards.
- Unit KPIs (e.g. FPFV (first patient first visit), LTA (lost time accident), FTR (first time right), Rework Rates, Recalls)

Minimum Requirements:

Work Experience:

- Professional experience (ca. 3-5 years) in GMP environment and analytics.

- (e.g., Quality Control).

Skills:

- Continual Improvement Process.
- Master Data.
- Material Requirements Planning (Mrp).
- Materials Management.
- Production Planning.
- Project Management.
- Supply Chain Planning.
- Supply-Chain Management.
- Wms (Warehouse Management Systems).

Languages :

- English.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

División

Development

Business Unit

Innovative Medicines

Ubicación

India

Sitio

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

Research & Development

Job Type

Full time

Employment Type

Regular

Shift Work

No

[Apply to Job](#)

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversityandincl.india@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

Job ID
REQ-10041167

Associate - Supply Management

[Apply to Job](#)

Source URL: <https://prod1.adacap.com/careers/career-search/job/details/req-10041167-associate-supply-management>

List of links present in page

1. <https://www.novartis.com/about/strategy/people-and-culture>
2. <https://talentnetwork.novartis.com/network>
3. <https://www.novartis.com/careers/benefits-rewards>
4. https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/Hyderabad-Office/Associate---Supply-Management_REQ-10041167
5. <mailto:diversityandincl.india@novartis.com>
6. https://novartis.wd3.myworkdayjobs.com/en-US/Novartis_Careers/job/Hyderabad-Office/Associate---Supply-Management_REQ-10041167