

# Finančni analitik poslovnega planiranja in analiz (m/ž/d) / BPA Finance Analyst (m/f/d)

Job ID  
REQ-10037070  
Ene 17, 2025  
Eslovenia

## Resumen

Lokacija: Mengeš, #LI-Hybrid.

Pozdravljamo mladega navdušenca s področja financ, ki želi pridobiti dodatne strokovne izkušnje v naši čudoviti ekipi. Kot Finančni analitik boste:

- nudili strokovno podporo nadrejenim v BPA, kot tudi podporo odločanju vodje financ v bližini proizvodnje in vodstvu proizvodne enote (PU) ali enote za kakovost (QA) proizvodnega mesta za izdelavo zdravil;
- zagotavljali finančno in administrativno podporo organizacijam podjetja v zvezi s programi BPA;
- delovali v skladu s zakonodajo, notranjimi pravili, dobrimi praksami in poslovnimi cilji, medtem ko se bomo potrudili, da se boste v svoji novi vlogi počutili polni energije in motivirani! Če si želite profesionalne in osebne rasti ter uživati v odlični podpori, izkoristite to priložnost za prijavo in se nam pridružite!

Location: Ljubljana, #LI-Hybrid

We are welcoming a fresh (junior) financial enthusiast, with a desire to gain further professional experience in our amazing team in Slovenia. In this role you will:

- provide expert support to superiors in BPA as well as insightful and value added analysis and decision support to Site Proximity Finance Lead and the management of the production unit (PU) or quality unit (QA) of a Making Medicine production site;
- you shall provide financial and administrative support to company organizations regarding BPA programs;
- you will act in accordance with legislation, internal rules, good practices and business objectives, while we make sure you feel energized, motivated and good in your new role! If you want to learn and grow professionally, as well as personally, while having great support, seize this opportunity to apply and join us!

## About the Role

### Vaše ključne odgovornosti:

- Podpora neposrednemu vodji in vodji financ na mestu pri operativni uresnitvi strateških ciljev BPA na določenem področju poslovanja (PU, QA).
- Sodelovanje z neposrednimi vodji in vodjo financ na mestu pri podpori finančnih dejavnosti (proračun, LO, LF, Spot landing, strateško načrtovanje, načrtovanje kapitala, priprava CAR), odločanju in splošnim projektom.

- Zagotavljanje analiz ali poročil z osredotočenostjo na natančnost, skladnost in pravočasnost zagotovljenih podatkov.
- Stalno spremljanje in merjenje poslovne uspešnosti na področju poslovanja (vodja PU, vodja QA, vodstvo na mestu).
- Zagotavljanje celovitost podatkov in nudenje analize z dodano vrednostjo; podajte priporočila za izboljšanje natančnosti napovedi.
- Podpora izboljšavam in poenostavitvam obstoječih procesov poročanja vodenja; podpora določanju in izvajanju vitkih procesov.
- Koordinacija poslovnega partnerstva z drugimi področji poslovanja (FRA, dobavna veriga in druge funkcije) za podporo pravočasnemu in natančnemu zbiranju informacij.
- Podpora stroškovnemu vrednotenju izdelkov z zagotavljanjem natančnih podatkov, zbranih pravočasno (npr. poti, serije, kampanje, izgube donosa itd.), izračunavanjem aktivnosti in stroškov poslovanja ter usklajevanjem postopka izračunavanja z ekipo za stroškovno vrednotenje izdelkov. Pregled TPC izračunov, preverjanje pravilnosti in pojasnjevanje sprememb v primerjavi s prejšnjimi TPC (usklajevanje).
- Druge naloge, kot jih določi nadrejeni.

### **Vaš doprinos k delovnem mestu:**

- Univerzitetna izobrazba s področja financ, ekonomije ali druge ustrezne stroke.
- Tekoče znanje angleščine (pisno in ustno).
- Dobro poznavanje programa Microsoft Office.
- Najmanj 1 leto izkušenj na področju financ ali druge ekonomske panoge.

### **Zakaj Novartis?**

Naš namen je soustvarjati medicino za izboljšanje in podaljševanje življenja ljudi, naša vizija pa je postati najbolj cenjeno in zaupanja vredno farmacevtsko podjetje na svetu. Kako lahko to dosežemo? S pomočjo naših ljudi. Prav naši sodelavci nas vsak dan spodbujajo, da dosežemo svoje ambicije. Postanite del te misije in se nam pridružite! Več na spodnji povezavi: <https://www.novartis.com/about/strategy/people-and-culture>

### **Kaj nudimo:**

Konkurenčen plačni paket, letni bonus, fleksibilen način dela, z možnostjo prilagajanja urnika in delom od doma, pokojninsko shemo, shemo nagrajevanja in priznanja dosežkov, razširjeni program promocije zdravja na področju telesnega, duševnega in družbenega počutja (Polni življenja) ter dogodke, neomejene priložnosti za učenje in razvoj.

### **Predani smo raznolikosti in vključenosti**

Novartis si prizadeva ustvariti izjemno, vključujoče delovno okolje in oblikovanje raznolikih timov, saj ti predstavljajo naše bolnike in skupnosti, ki jih oskrbujemo.

### **Pridružite se naši mreži Novartis:**

V kolikor se ne prepoznate v zgornjem opisu delovnega mesta, vas vabimo, da se vpišete na spodnji povezavi v Novartisovo bazo talentov saj lahko tako vašo vlogo upoštevamo za podobne pozicije v prihodnosti: <https://talentnetwork.novartis.com/network>

### **Major accountabilities:**

- Support direct manager and Site Finance Lead with the operational conversion of the BPA strategic goals within a dedicated area of the business (PU, QA).
- Work with direct managers and Site Finance Lead to support financial activities (Budget, LO, LF, Spot landing, Strategic Planning, CAPEX planning, CAPX preparation), decision making and general projects.

- Provide analysis or reporting with particular emphasis on accuracy, compliance and timeliness of data provided.
- Ensure ongoing business performance is appropriately monitored and measured, and drive early warning for re-direction of resources with Business Partners (PU Head, QA Head, Site management)
- Ensure integrity of data provided by manufacturing teams, and provide value added analysis; provide recommendations on improving forecast accuracy.
- Support the improvement and streamlining of existing management reporting processes; support the definition and implementation of lean processes.
- Coordinate Business Partnering with other areas of the business (FRA, Supply Chain and other functions) to support on time and accurate information gathering.
- Support Product costing by ensuring data are accurate and collected on time (e.g. routings, batch sizes, campaign sizes, yield losses etc), calculating activity and overhead rates and aligning the calculating process with the Product costing team. Review TPC calculations, checking for correctness and explaining changes vs previous TPCs (reconciliation).

### **Minimum Requirements:**

- University Degree in Finance, Economics or other relevant field.
- Fluent in English (both written and oral).
- Good knowledge of Microsoft Office.
- Min. 1 year experience in financial or other economics field.

### **Why Novartis?**

Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

### **You'll receive:**

Competitive salary, Annual bonus, Flexible working schedule, tailored to your needs, possibility to work from home, Pension scheme, Employee Recognition Scheme, Expanded program for the promotion of health in the field of physical, mental and social well-being, Unlimited learning and development opportunities.

### **Commitment to Diversity and Inclusion:**

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

### **Join our Novartis Network:**

If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here:

<https://talentnetwork.novartis.com/network>

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:

<https://talentnetwork.novartis.com/network>

**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

División

Finance

Business Unit

Innovative Medicines

Ubicación

Eslovenia

Sitio

Mengeš

Company / Legal Entity

SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.

Functional Area

Auditoría y Finanzas

Job Type

Full time

Employment Type

Regular

Shift Work

No

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## Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to [diversity.inclusion\\_slo@novartis.com](mailto:diversity.inclusion_slo@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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