

# FRA Ops Evolution and Projects

Job ID  
REQ-10036842  
Ene 20, 2025  
México

## Resumen

Assist the function in creating and tracking both technical and soft capabilities. Management of special projects. Organization of training events and strategic meetings.

## About the Role

### Major Accountabilities

- Ensure the operational conversion of the strategic Finance objectives within a specific business area and oversee the performance and development of a small team of FRA specialists. Follow-up to KPIs.
- Preparation of training plans for leadership skills and other soft skills within the entire FRA Mexico team
- Manage and operate the basic reporting processes for actual events and forecasts with the agreed quality and deadlines Nearby, fast.
- Organization and logistics of events both trainings from global functions, as well as business and operation review visits
- Manage and automate the provision of routine information to local users from SAP and BW and perform super user responsibilities for the Finance and Controls modules in SAP.
- Administration of the strategic agenda of the Regional Head.
- Preparation and execution of activities to strengthen culture and collaboration within SAP of the team
- Planning and Execution of Special Projects focused on the creation of data analysis and automation skills within the function (Data and Digital)

### Work Experience

- Operations Management and Execution
- People Leadership
- Functional Breadth
- Event Organization
- Organizational Training

### Skills

- Understanding Value Drivers
- Critical Thinking
- Ability to Influence Key Stakeholders

- Effective Communications
- Process Optimization
- Building Effective Teams
- People Development
- Financial and Management Reporting
- Resource Allocation
- Accounting degree preferred (not essential)
- Language English

*Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.*

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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División

Operations

Business Unit

CTS

Ubicación

México

Sitio

INSURGENTES

Company / Legal Entity

MX06 (FCRS = MX006) Novartis Farmacéutica S.A. de C.V.

Functional Area

Auditoría y Finanzas

Job Type

Full time

Employment Type

Regular

Shift Work

No

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## Ajustes de accesibilidad

Novartis tiene el compromiso de trabajar y proporcionar adaptaciones razonables para personas con discapacidad. Si, debido a una condición médica o discapacidad, necesita una adaptación razonable para cualquier parte del proceso de contratación, o para desempeñar las funciones esenciales de un puesto, envíe un correo electrónico a [tas.mexico@novartis.com](mailto:tas.mexico@novartis.com) y permítanos conocer la naturaleza de su solicitud y su

información de contacto. Incluya el número de posición en su mensaje.

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5. <mailto:tas.mexico@novartis.com>
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