Sr. Scientific Writer II

Job ID
REQ-10036662
Ene 30, 2025
Irlanda

Resumen

To write, edit and reconcile high quality medical and scientific communications including literature reviews, abstracts, posters and slide sets for submission to journal, congresses and/or clinical teams.

About the Role

Location

This role is either based in Dublin (Hybrid office/home) OR UK (Homebased)

Major accountabilities:

- Prepares literature review, abstracts, posters, and slide sets working from various data sources including clinical study reports, patient profiles etc.
- Performs quality control (QC) checking / proof reading of above documents to meet customer expectation.
- Manages assigned individual projects.
- Obtains feedback from contributors and project teams.
- Complies with and support group's project management tool, standards, policies and initiatives.
- Follows Novartis specifications for documentation, templates etc.
- Maintains records for all assigned projects including archiving.
- Maintains audit, SOP and training compliance.
- Performs additional tasks as assigned.

Key performance indicators:

- Preparation of the above referenced documents meeting set quality standards and on time for submission to Health Authorities/ Clinical teams / Journals as appropriate. (i.e. complying with standards e.g. CONSORT regarding publication of trial results, complying with journal formatting requirements etc).
- Publications are acceptable to internal and external authors (no issues with authorship).
- Completion of an adequate number of medical and scientific documents (taking into account complexity) per year.
- Adhere to Novartis values and behaviours.

Minimum Requirements:
Education and Work Experience:

- **Minimum:** Life-science degree or equivalentB.Sc./equivalent with 4 years Clinical Research (CR) experience, M.Sc./M.Pharm + 2 years of CR experience**Desired:** Doctoral degree, Qualification in

Medical Sciences (MBBS/MD/equivalent). PhD + 1 year of CR experience, MBBS/equivalent + 1 year of CR experience

Skills:

Functional competencies (Fundamental

- Results Driven; Customer/Quality Focus; Leadership; Innovative and creative; Action oriented; Show initiative; Empowerment / Accountability; Commitment / Self discipline; Mutual respect / Trust / Loyalty / Candor; Open Communication / Collaboration/Compassion; Drug Development knowledge; Science and Technology; Commercial Proficiency; Operational Excellence; Clinical communication & Info. Mgmt.

Leadership Competencies (Fundamental)

- Sets clear direction and aligns team and others around common objectives
- Energizes the team
- Displays passion for the 3 Cs (Consumers, Customers, Competition)
- Exercises good judgment and drives change for competitive advantage
- Drives for superior results and has passion to win
- Displays analytical and conceptual thinking

Functional Experience

- Scientific/ clinical knowledge of safety aspects, TA, disease, brand (Solid, Critical)
- Writing medical documents and publications (eg., abstracts, literature review, slide sets, posters, manuscripts, meeting reports) (Exposure, Critical)
- Clinical Research/ Drug Development (Exposure, Critical)
- Drug Safety (Exposure, Critical)
- Quality management (Exposure, Critical)
- IT/ web applications, office productivity tools and document formatting skills (Exposure, Critical)

Leadership Experience

- Project Management (Exposure, Critical)
- Third Party (Customer/Vendor/Buyer) Relationship Management Exposure (Desired)
- Driving operational excellence Exposure (Critical)

Languages :

- **Excellent written and oral English skills**

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

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División
Operations
Business Unit
Universal Hierarchy Node
Ubicación
Irlanda
Sitio
Dublin (NOCC)
Company / Legal Entity
IE02 (FCRS = IE002) Novartis Ireland Ltd
Alternative Location 1
London (The Westworks), Reino Unido
Functional Area
Research & Development
Job Type
Full time
Employment Type
Regular
Shift Work
No
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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

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