

# Associate Director DDIT ISC Gov SOX IT Methodology

Job ID  
REQ-10025157  
Oct 14, 2024  
República Checa

## Resumen

Location: Prague, Czech Republic; Hyderabad, India

The Associate Director DDIT ISC Gov SOX IT Methodology will ensure compliance with Sarbanes-Oxley (SOX) regulations and drive continuous improvement of the overall SOX control environment. This role will be responsible to provide leadership in the development and implementation of sound Internal Control over Financial Reporting (ICFR) methodologies, with a specific focus on IT systems and processes.

## About the Role

### Your key responsibilities:

- Develop, document, and maintain a comprehensive framework of IT general controls for the ICFR program, aligned with relevant regulatory requirements and industry best practices.
- Oversee the review and enhancement of existing SOX control processes, ensuring effective controls design and implementation related to IT systems.
- Collaborate with IT, finance, and business teams to identify key IT systems, applications, databases, and technology assets impacting accurate financial reporting.
- Lead risk and impact assessments to identify and evaluate potential non-compliance in SOX IT relevant processes, driving the design of appropriate controls for mitigation.
- Plan, scope, and oversee the execution of IT-related SOX audits, including the definition of key control objectives, test plans, and effective testing methodologies.
- Review control test results, findings, and recommendations for remediation, ensuring clear communication and collaboration with relevant stakeholders.
- Stay current on changes in regulations, emerging risks, and evolving industry standards, driving the implementation of necessary updates to the control framework.
- Collaborate and build strong relationships with external auditors to facilitate the SOX control testing process and address any findings or recommendations.
- Provide expert guidance and support on SOX IT-related compliance matters, collaborate with cross-functional teams to ensure compliance with Sarbanes-Oxley (SOX) regulations and contribute to the enhancement of our overall SOX control environment.
- Promote a culture of continuous improvement by driving initiatives to optimize the efficiency and effectiveness of the SOX IT control environment.

### What you'll bring to the role:

- Bachelor's degree in Computer Science, Information Systems, Accounting, or a related field, or equivalent experience. Advanced degree preferred.
- 10+ years of experience in IT audit, IT risk management, IT compliance, or a similar senior role
- Experience in Information Security Risk Management, IT Governance, and cybersecurity
- Deep understanding of SOX compliance requirements, internal control frameworks (e.g., COSO), and IT auditing standards (e.g., COBIT).
- Proven track record of leading and overseeing IT-related SOX audits, including scoping, testing, and reporting
- Extensive knowledge of IT systems and processes, including system development life cycle (SDLC), IT infrastructure, and cybersecurity.
- Experience working cross-functionally and transnationally, collaborating across boundaries and influencing without authority
- Strong stakeholder management and business partnering skills, with excellent communication skills

#### **Desirable:**

- Professional certifications such as Certified Information Systems Auditor (CISA), Certified Information Security Manager (CISM), or similar credentials.
- SAP experience

#### **You'll receive (Prague only):**

Monthly pension contribution matching your individual contribution up to 3% of your gross monthly base salary; Risk Life Insurance (full cost covered by Novartis); 5-week holiday per year; (1 week above the Labour Law requirement) ; 4 paid sick days within one calendar year in case of absence due to sickness without a medical sickness report; Cafeteria employee benefit program – choice of benefits from Benefit Plus Cafeteria in the amount of 12,500 CZK per year; Meal vouchers in amount of 90 CZK for each working day (full tax covered by company); car allowance; MultiSport Card. Find out more about Novartis Business Services:

<https://www.novartis.cz/>

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#### **Accessibility and accommodation:**

Novartis is committed to working with and providing reasonable accommodation to all individuals. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to receive more detailed information about the essential functions of a position, please send an e-mail to <di.cz@novartis.com> and let us know the nature of your request and your contact

information. Please include the job requisition number in your message.

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División

Operations

Business Unit

CTS

Ubicación

República Checa

Sitio

Prague

Company / Legal Entity

CZ02 (FCRS = CZ002) Novartis s.r.o

Alternative Location 1

Hyderabad (Office), India

Functional Area

Technology Transformation

Job Type

Full time

Employment Type

Regular

Shift Work

No

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