

# Head Public Affairs (f/m/d)

Job ID  
REQ-10041277  
Mar 03, 2025  
Austria

## Summary

Location: Vienna, Austria

Novartis is seeking an individual to join the team and shape the future of the industry by developing and implementing a Novartis policy agenda. As Head Public Affairs, you will focus on both managing short-term business risks and positioning the company for mid to long-term policy success. Furthermore, you will have the opportunity to build robust stakeholder relationships, enhance the company's reputation as a trusted partner, and lead a small team. Additionally, providing political intelligence and advice to relevant Novartis businesses will be a significant part of the role.

## About the Role

### Key Responsibilities:

- Identify key policy priorities in alignment with business leaders
- Contribute to the creation and implement relevant public policy positions, tools and data
- In coordination with regions, build a strong strategy and lead execution of advocacy on high priority topics, including representation in key associations
- Design and execute therapeutic areas advocacy where applicable
- Leadership by managing talent for the assigned area
- Provide political analysis of trends in respective area and impact on Novartis, advise senior management on policy and regional issues
- Role model the Novartis culture

### Essential Requirements:

- University degree political sciences, law, public health or any other relevant area
- Significant experience in Public Affairs with an excellent knowledge of Austrian landscape
- Proficiency in English and German (both written and spoken)

## Why Novartis?

Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the

most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

### **You'll receive:**

You can find everything you need to know about our benefits and rewards in the Novartis Life Handbook. <https://www.novartis.com/careers/benefits-rewards>

In addition to a market-competitive base salary, we offer an attractive incentive program, a modern company pension scheme, childcare facilities, learning and development opportunities as well as worldwide career possibilities within the Novartis group. In accordance with Austrian law, we are obliged to disclose the minimum salary as stated in the collective bargaining agreement. For this position the minimum salary is € 109.600 year (on a full-time basis). The actual salary will be significantly higher, as we strive to maintain a competitive position in the market and consider your previous experience, qualifications and individual competencies.

We are open for part-time and job-sharing models and support flexible and remote working where possible.

### **Commitment to Diversity & Inclusion:**

Novartis is committed to building an outstanding, inclusive working environment and diverse teams, representative of the patients and communities we serve.

### **Adjustments for Applicants with Disabilities:**

If because of a medical condition, physical disability or a neurodiverse condition you require an adjustment during the recruitment process, please reach out to [disabilities.austria@novartis.com](mailto:disabilities.austria@novartis.com) and let us know the nature of your request as well as your contact information. The support which we can provide will include advice on suitable positions as well as guidance at all stages of the application process. Austrian law provides candidates the opportunity to involve the local disability representative, Behindertenvertrauensperson (BVP), in the application process. If you would like to request this, please let us know in advance as a note on your CV.

### **Join our Novartis Network:**

If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here:

<https://talentnetwork.novartis.com/network>

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:

<https://talentnetwork.novartis.com/network>

**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

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