

Fiscal Analyst

Job ID
REQ-10038682
Jan 29, 2025
Brazil

Summary

The Fiscal Analyst is responsible to perform activities related to indirect taxes and withholding taxes procedures and all necessary tax compliance related to the current rules required by the tax authorities and in accordance with the company's operations and policies.

It's include to perform tax calculations, tax reports, accounting postings and reconciliations, to attend tax audit by government, external and internal audits and to execute the internal controls procedures.

About the Role

Major accountabilities:

- Work with direct managers to support financial activities, decision making and general projects.
- Provide support for stakeholders.
- Proactive action in reading, interpreting and applying the company's legislation and internal documents for operational decision-making and support for management decisions;
- To perform: ancillary obligations (REINF), accounting reconciliations, NFCM controls (SOx), accounting adjustments, financial actions, recurrent contact with the team that processes documents for payments;
- Contact with internal and external audits, internal controls, different types of stakeholders and Tax audits / inspections;
- Support in several routines in the tax operational area.
- Contribute to key projects

Minimum Requirements:

- Complete Graduation in Accounting, Business Administration or related areas;
- Knowledge in SAP ECC is mandatory.
- Experience with SAP/Hana is a plus.
- Solid knowledge of withheld taxes.
- Knowledge of indirect taxes (ICMS/IPI) or direct taxes (Income Tax and CSLL) are a plus.
- Experience reading and interpreting legislation.
- Ability to use the Microsoft Office, especially Excel.

Work Experience:

- Operations Execution.

Languages :

- Advanced English.
- Fluency in Brazilian Portuguese.

You'll receive:

Competitive salary, annual bonus, pension scheme, life insurance, 30 days annual leave, year-end recess, hybrid work model (home office 2x a week), flexible working arrangements, birthday day-off, maternity and paternity leave, subsidized dining facilities, health and dental insurance, employee recognition scheme, free parking lot (Santo Amaro and Cambe), Gympass, Space Energized for Life, gym (Santo Amaro) and virtual self-development tools.

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Division

Finance

Business Unit

CTS

Location

Brazil

Site

Santo Amaro

Company / Legal Entity

BR03 (FCRS = BR003) NOVARTIS BIOCIENTIAS S.A

Functional Area

Audit & Finance

Job Type

Full time

Employment Type

Regular

Shift Work

No

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