

# Packaging Specialist

Job ID  
REQ-10038465  
Jan 28, 2025  
USA

## Summary

#LI-Onsite

This role is located on-site in Millburn, NJ. Novartis is unable to offer relocation support for this role: please only apply if this location is accessible for you.

We are committed to leading innovation in nuclear medicine and delivering the next generation of targeted Radioligand Therapy to cancer patients. We are looking for experienced Packaging professionals to help us reach our ambitious goals.

As a Packaging Specialist you will be responsible to finish secondary packaging of manufactured product and labeling appropriately in accordance with GxP procedures for shipment to customer. Packaging inventory management (receipt, stocking, replenishment etc.), support shipping/receiving areas, and final product packaging.

## About the Role

### Key Responsibilities:

- Accurate/timely data entry for GXP documents
- Coordination of shipping, receiving, storage and processing of goods.
- Inspect and verify material, labels, literature and documents for completeness and accuracy
- Ability to operate all applicable radiation detection equipment.
- Be able to record neat and accurate documentation.
- Complete applicable required job specific training, cGMP.
- Coordinate the pickup and destruction of both Non-hazardous waste and hazardous waste.

**Shift:** Wed-Sat and Sun-Wed, AM Shift. (12-Hour Shifts, rotating Wednesday's). ***Flexibility on shift is preferred when applying.*** Ability to work different shifts, weekends and overtime will be required.

### Essential Requirements:

- High School diploma or equivalent.
- Minimum 1 year in Distribution, Warehousing, Manufacturing experience in a regulated industry. Hazardous shipping training a plus.
- Ability to use Microsoft office suite.
- Ability to lift or carry up to 35 pounds.

The pay range for this position at commencement of employment is expected to be between \$26.45 to \$49.13/hour; however, while salary ranges are effective from 1/1/25 through 12/31/25, fluctuations in the job market may necessitate adjustments to pay ranges during this period. Further, final pay determinations will depend on various factors, including, but not limited to geographical location, experience level, knowledge, skills and abilities. The total compensation package for this position may also include other elements, including a sign-on bonus, restricted stock units, and discretionary awards in addition to a full range of medical, financial, and/or other benefits (including 401(k) eligibility and various paid time off benefits, such as vacation, sick time, and parental leave), dependent on the position offered. Details of participation in these benefit plans will be provided if an employee receives an offer of employment. If hired, employee will be in an "at-will position" and the Company reserves the right to modify base salary (as well as any other discretionary payment or compensation program) at any time, including for reasons related to individual performance, Company or individual department/team performance, and market factors.

**Company will not sponsor visas for this position.**

**Commitment to Diversity & Inclusion:** Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

#### **EEO Statement:**

The Novartis Group of Companies are Equal Opportunity Employers who are focused on building and advancing a culture of inclusion that values and celebrates individual differences, uniqueness, backgrounds and perspectives. We do not discriminate in recruitment, hiring, training, promotion or other employment practices for reasons of race, color, religion, sex, national origin, age, sexual orientation, gender identity or expression, marital or veteran status, disability, or any other legally protected status. We are committed to fostering a diverse and inclusive workplace that reflects the world around us and connects us to the patients, customers and communities we serve.

#### **Accessibility & Reasonable Accommodations**

The Novartis Group of Companies are committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the application process, or to perform the essential functions of a position, please send an e-mail to [us.reasonableaccommodations@novartis.com](mailto:us.reasonableaccommodations@novartis.com) or call +1(877)395-2339 and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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