

Financial Reporting & Accounting Manager

Job ID
REQ-10037466
Jan 23, 2025
USA

Summary

This position will be located at the East Hanover, NJ site and will not have the ability to be located remotely.

The Financial Reporting and Accounting Manager role on the Record to Report (R2R) team is responsible for overseeing the accounting and reporting activities for Innovative Medicines (IM), Novartis Technologies LLC, The Medicines Company, RLT (Radioligand Therapy), and other acquisitions as they occur. Specific responsibilities would include being the “Subject Matter Expert” for all Finance Service Center ERP systems (SAP: PEP) and internal reporting tools (FCRS – Financial Consolidation & Reporting System, IBI, BPC, etc). Responsibilities would also include but not be limited to: month-end closings, financial reporting, balance sheet review / reconciliations. Will also work collaboratively between site personnel and Novartis Corporate Center (NOCC) in Mexico with respect to general accounting and reporting services.

#LI-Hybrid

About the Role

Key Responsibilities:

- Leadership position in the Accounting & Reporting team responsible for divisional accounting issues including: select technical accounting, month-end closings, financial reporting, balance sheet review / reconciliations and liaison with internal and external auditors.
- Subject Matter Expert for ERP related systems (SAP: PEP) and for reporting tools (FCRS, IBI, BPC, etc.).
- Lead month end closing reporting process ensuring high quality financial statement footnote disclosures, highly accurate management reporting results and refines process for efficiency.
- Technical accounting summaries and applying observations to operational issues in compliance with International Accounting Standards (IAS) and the Novartis Accounting Manual (NAM).
- Interact proactively with functional areas in the IM division and Group to ensure appropriate accounting and financial reporting is accomplished.
- Prepare or review Balance Sheet Review Packages for select entities.
- Complete and review account analysis and account reconciliations.
- Oversight of ongoing royalty revenue streams and agreements with third parties.
- Month-end financial closing and reporting process, as well as quarterly Subsidiary accounting requirements.
- Responsible for the delivery of service levels and SLA/KPI targets for Accounting & Reporting functions.
- Collaborate with key stakeholders, including divisional business colleagues, both internal and external accounting authorities/auditors, and Division and Group Financial Reporting and Accounting, Novartis Global Service Center (NGSC) in Mexico, and ensure appropriate communication with these

stakeholders when questions regarding accounting/reporting matters arise.

- Ensure all processes performed comply with Novartis standards and policies (i.e. global processes, Novartis Accounting Manual, Novartis Financial Controls Manual, Management Authorization Levels, etc.).

Essential Requirements:

- Bachelor's degree required; degree subject area in Business Administration/ Accounting/Finance and/or MBA desirable
- 5+ years of relevant Accounting/Financial experience, with in-depth functional expertise; demonstrated ability to work effectively in accounting & reporting focused roles
- Previous experience in managing Financial Services
- Excellent Excel skills
- Strong process design experience with demonstrated ability to organize high volume and complexity of activities into streamlined process
- Comprehensive knowledge of IFRS (GAAP), accounting and financial reporting requirements
- Experience of managing projects driving performance (e.g. ERP implementation)
- Good people skills, leadership exposure, along with strong communications skills

Desirable Requirements:

- Certified Public Accountant (CPA), CMA, or Chartered Accountant preferred; Lean/ Six Sigma Certified a plus
- Solid depth and expertise in SAP knowledge and/or expertise in FCRS, IBI, BPC

Novartis Compensation and Benefit Summary: The pay range for this position at commencement of employment is expected to be between: \$93,800.00 and \$174,200.00/year; however, while salary ranges are effective from 1/1/25 through 12/31/25, fluctuations in the job market may necessitate adjustments to pay ranges during this period. Further, final pay determinations will depend on various factors, including, but not limited to geographical location, experience level, knowledge, skills, and abilities. The total compensation package for this position may also include other elements, including a sign-on bonus, restricted stock units, and discretionary awards in addition to a full range of medical, financial, and/or other benefits (including 401(k) eligibility and various paid time off benefits, such as vacation, sick time, and parental leave), dependent on the position offered. Details of participation in these benefit plans will be provided if an employee receives an offer of employment. If hired, employee will be in an "at-will position" and the Company reserves the right to modify base salary (as well as any other discretionary payment or compensation program) at any time, including for reasons related to individual performance, Company or individual department/team performance, and market factors.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?
<https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:

<https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

EEO Statement:

The Novartis Group of Companies are Equal Opportunity Employers who are focused on building and advancing a culture of inclusion that values and celebrates individual differences, uniqueness, backgrounds and perspectives. We do not discriminate in recruitment, hiring, training, promotion or other employment practices for reasons of race, color, religion, sex, national origin, age, sexual orientation, gender identity or expression, marital or veteran status, disability, or any other legally protected status. We are committed to fostering a diverse and inclusive workplace that reflects the world around us and connects us to the patients, customers and communities we serve.

Accessibility & Reasonable Accommodations

The Novartis Group of Companies are committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the application process, or to perform the essential functions of a position, please send an e-mail to us.reasonableaccommodations@novartis.com or call +1(877)395-2339 and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Division

Finance

Business Unit

CTS

Location

USA

State

New Jersey

Site

East Hanover

Company / Legal Entity

U061 (FCRS = US002) Novartis Services, Inc.

Functional Area

Audit & Finance

Job Type

Full time

Employment Type

Regular

Shift Work

No

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