

# **Ekspert za skladnost v logistiki (m/ž/d) / Logistics Compliance Expert (m/ž/d)**

Job ID  
REQ-10037433  
Jan 28, 2025  
Slovenia

## **Summary**

As a Logistics Compliance Expert you will be responsible for Handling Transport Deviations according to defined procedures. Defining root cause and CAPA's for Logistic deviations.  
Supporting the roll-out of harmonized Logistic processes complying with new GDP (Good Distribution Practices) at all Novartis manufacturing sites and affiliates.  
Ensure sustainable and compliant transportation management processes are commonly applied while achieving operational excellence in terms of quality, service level and cost. Support the team with data collection, analysis and project development and execution in the warehousing and distribution area. Data analysis will generate future pipeline of projects.  
Prioritize the projects together with the multi-functional team.  
Working in accordance with legislation, internal rules, good practices and business objectives.

Join us and become our next talent.

## **About the Role**

### **Key Responsibilities:**

- Keep up to date with all Logistic Processes and identify gaps to be closed
- Particularly ensure the new European Good Distribution Guidelines are properly translated in detailed implementation requirements in the broad area of shipping activities.
- Route qualification: compliant with GDP guidelines for all required shipping lanes
- Execution: ensure the optimal conditions for shipments will enable improvement in distribution with less deviation during shipments, less products blocked at good receipt and potentially less products scrapped.
- Best practice sharing
- Follow up and roll out GDP projects in all areas of logistics
- Perform data analysis and data collection on all logistics (not only GDP) and set priority projects coming from that analysis
- Work Cross divisionally to insure group standards

### **Essential Requirements:**

- Higher education degree.
- Minimum 3 years in Logistics Mgt. in multinational company or Quality department.
- Active knowledge of English.
- Knowledge of Microsoft Office.

- Highly motivated, independent and self-initiative.

We offer **temporary employment**. Submit your application with the CV in Slovenian and English language.

### **You'll receive:**

Competitive salary, Annual bonus, Flexible working schedule, tailored to your needs, possibility to work from home, Pension scheme, Employee Recognition Scheme, Expanded program for the promotion of health in the field of physical, mental and social well-being (Wellbeing), employment at Top SI Employer, Unlimited learning and development opportunities.

### **Commitment to Diversity and Inclusion:**

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

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For Slovenia:

Kot **Ekspert za skladnost v logistiki (m/ž/d)** boste odgovorni za obravnavo odstopov pri prevozu skladno s postopki. Oprelitev temeljnih vzrokov in CAPA pri odstopih v logistiki.

Podpora pri uvajanju harmoniziranih procesov v logistiki, ki so skladni z novimi DDP (dobrimi distribucijskimi praksami), na vseh lokacijah in podružnicah.

Zagotavljanje splošne uporabe trajnostnih in skladnih procesov upravljanja prevoza ob doseganju operativne odličnosti v smislu kakovosti, ravni storitev in stroškov. Podpiranje ekipe pri zbiranju podatkov, analizi ter razvoju in izvajanju projektov na področju skladiščenja in distribucije. Analiza podatkov za ustvarjanje prihodnjega nabora projektov.

Določanje prednostnih projektov v sodelovanju z multifunkcijsko ekipo.

Delovanje skladno z zakonodajo, internimi predpisi, dobrimi praksami in poslovnimi cilji.

Pridružite se nam in postanite naš naslednji talent!

### **Vaše ključne odgovornosti:**

- Spremljanje novosti na področju vseh logističnih procesov in prepoznavanje vrzeli, ki jih je treba odpraviti.
- Ključna je zagotovitev ustreznega prevoda novih evropskih smernic o dobri distribucijski praksi s podrobnimi zahtevami za izvajanje na širokem področju prevoznih dejavnosti.
- Opredeljevanje poti: skladnost s smernicami o DDP za vse zahtevane prevozne poti.
- Izvedba: zagotavljanje optimalnih pogojev za pošiljanje, kar bo omogočilo izboljšave v distribuciji, z manj odstopanji med prevozom, manj blokiranimi izdelki med prejemom blaga in potencialno manj odpadnimi izdelki.
- Izmenjava najboljših praks
- Spremljanje in uvajanje projektov DDP na vseh področjih logistike.
- Izvajanje analize podatkov in zbiranja podatkov na celotnem področju logistike (ne samo DDP) ter določanje prednostnih projektov na podlagi te analize.
- Medoddelčno sodelovanje za zagotavljanje skupnih standardov

**Vaš doprinos k delovnem mestu:**

- Visokošolska stopnja izobrazbe tehnične ali poslovne smeri.
- Minimalno 3 leta na področju upravljanja logistike v multinacionalnem podjetju ali oddelku za kakovost.
- Aktivno znanje angleškega jezika.
- Poznavanje orodja Microsoft Office.
- Visoka motiviranost za delo, samostojnost in samoiniciativnost.

Z izbranim kandidatom bomo sklenili delovno razmerje za **določen čas**. Prijavo oddajte z življenjepisom v slovenskem in angleškem jeziku.

**Kaj nudimo:**

Konkurenčen plačni paket, letni bonus, fleksibilen način dela, z možnostjo prilagajanja urnika in delom od doma, zaposlitev v podjetju s certifikatom TOP Employer, pokojninsko shemo, shemo nagrajevanja in priznanja dosežkov, razširjeni program promocije zdravja na področju telesnega, duševnega in družbenega počutja (Polni življenja) ter dogodke, neomejene priložnosti za učenje in razvoj.

**Predani smo raznolikosti in vključenosti**

Novartis si prizadeva ustvariti izjemno, vključujoče delovno okolje in oblikovanje raznolikih timov, saj ti predstavljajo naše bolnike in skupnosti, ki jih oskrbujemo.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:

<https://talentnetwork.novartis.com/network>

**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Operations

Business Unit

Innovative Medicines

Location

Slovenia

Site

Ljubljana

Company / Legal Entity

SI19 (FCRS = SI019) Novartis farmacevtska proizvodnja d.o.o.

Functional Area

Technical Operations

Job Type

Full time  
Employment Type  
Temporary (Fixed Term)  
Shift Work  
No  
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## Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to [diversity.inclusion\\_slo@novartis.com](mailto:diversity.inclusion_slo@novartis.com) and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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