

# Assistant Manager - ERP Assurance

Job ID  
REQ-10037111  
Jan 21, 2025  
India

## Summary

-To provide expert advice to superiors for Financial Reporting & Accounting and manage the reporting and accounting requirements for the general ledger; to ensure compliance with external and internal accounting reporting requirements in a timely and accurate manner.

## About the Role

The Assistant Manager ERP Assurance is a member of a global team of IT assurance experts who play a critical role in designing and assessing efficiency of IT Application Controls across the company's IT landscape. This team plays a pivotal role and is exposed to senior stakeholders at all levels, both internal and external.

## Key responsibilities:

- You will play an important role as an experienced ERP assurance professional
- You will be part of a global team of IT Application Controls experts
- Provide assurance in the areas of ERP systems (e.g. SAP, others)
- Identify process and IT controls improvement opportunities and drive implementation
- Test IT application controls – Reports, Interfaces, Fully Automated Controls etc., ensuring SOX compliance and reliability
- Participate in IT risk assessments
- Collaborating with IT Application Owners and Business Process Owners in helping to identify SOX relevant IT Applications and Infrastructures
- You will support identification and testing of IT application controls when implementing a new ERP system or upgrades
- You will advise on ITACs structure by understanding the end-to-end processes, IT environment and data context to resolve right mix of preventative and detective controls based on automation and data analytics
- You will collaborate with teams from all over the world

## Essential Requirements:

- University degree (university or college) in economics, business informatics or computer science with a demonstrated track in IT Audit or Internal Controls in any of Big 4 preferably
- A minimum of 5 years' experience in auditing ERP systems (ideally SAP systems), IT environments and (automated) business process controls
- Experience in performing IT audit or review engagements (focus on ITACs), including a solid understanding of external audit approaches, concepts, methodology
- Good teammate with the ability to collaborate closely with both technical and business contacts

- An entrepreneurial and structured attitude as well as a result oriented and collaborative approach to work
- Exceptional communication, presentation, and business writing skills in English

### **Desirable Requirements:**

- Ability To Influence Key Stakeholders.
- Critical Thinking.
- Effective Communications.
- Financial And Management Reporting.
- Process Optimization.

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Division

Finance

Business Unit

CTS

Location

India

Site

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

Audit & Finance

Job Type  
Full time  
Employment Type  
Regular  
Shift Work  
No  
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