

# Monitoring Services Oversight Manager

Job ID  
REQ-10033726  
Jan 16, 2025  
Poland

## Summary

We are seeking a Monitoring Services Oversight Manager to help us plan, execute, and interpret clinical trials research and operations. This role involves establishing scientific methods for clinical protocols, supporting clinical research, and ensuring timely processing of agreements. You will collaborate with global teams, manage clinical files, and interact with various stakeholders to ensure efficient study execution.

#LI-remote

## About the Role

### Key Responsibilities:

- MSOM is a global clinical manager or country / cluster leader on study specific activities – is responsible for communication and oversight with External Vendor regarding Trial Monitoring, Quality and compliance of clinical monitoring activities related to investigator site qualification, initiation, and trial conduct (recruitment, quality data collection).
- Ensures adherence to clinical data standards, prevailing legislation, GCP, Ethical Committee and SOP requirements
- Regularly interacts with senior management or executive levels on matters concerning several functional areas and/or customers -Implements strategic policies when selecting methods, techniques, and evaluation criteria for obtaining results.
- Establishes and assures adherence to budgets, schedules, work plans, and performance requirements.
- Contributes to and often leads the development of departmental goals and objectives.
- May review and sign off Monitoring Visits Reports -Reporting of technical complaints / adverse events / any other special case scenarios related to Novartis studies

### Essential Requirements:

- 3-5 years of experience as a Global Project Manager in clinical research
- Ability to manage crises
- Readiness to work across cultures
- Fluent in English

### Desirable Requirements:

- Experience working with African and Arabian Peninsula countries

Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us! Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

### **You'll receive:**

Competitive salary, Annual bonus, Flexible working schedule, tailored to your needs, possibility to work from home, Pension scheme, Employee Recognition Scheme, Expanded program for the promotion of health in the field of physical, mental and social well-being (Energized for Life), employment at Top SI Employer, Unlimited learning and development opportunities.

### **Commitment to Diversity and Inclusion:**

Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

### **Join our Novartis Network:**

If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here:

<https://talentnetwork.novartis.com/network>

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up:

<https://talentnetwork.novartis.com/network>

**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Development

Business Unit

Innovative Medicines

Location

Poland

Site

Warsaw

Company / Legal Entity

PL03 (FCRS = PL003) Novartis Poland Sp. z o.o.

Functional Area

Research & Development

Job Type

Full time

Employment Type

Regular

Shift Work

No

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