

# Supply Chain Manager

Job ID  
REQ-10033259  
Jan 16, 2025  
Singapore

## Summary

-Tactical planner is responsible for driving and managing the Master Production Schedule for the tactical horizon (3 to 24 months) ensuring capacity And resources are in place to support agreed demand plan to satisfy the Customer requirements and to keep the interface between the site and its customers acting as the primary contact providing visibility of the supply plan to the customers and maintains the Service Level Agreements (SLAs). -Responsible for ensuring a timely implementation of all Life Cycle projects as launches/ changes/ transfers/divestment by coordination of involved stakeholders from different functions. Ensures compliance with Regulatory and GMP, law, SOPs, HSE and Code of Conduct. -Regional Coordinator is responsible to optimise the Supply Chain in terms of service, proceses and cost. -Country head manages the Supply Chain function in the CPO(s) and leads a high performing local supply chain team.

## About the Role

### Key Responsibilities:

- Establishes optimal planning schedule for the tactical horizon from month 3 / 4 to 36 months, including Production volumes based on demand, rough cut capacity analysis and resources allocation resulting in anticipated operational costs and inventory levels.
- Ensures that the customers have clear visibility of the current valid supply plan and monitor the delivery commitments in terms of quantities and timelines, in accordance to the Service Level Agreements (SLAs).
- Coordinates action plans to remediate to resources constraints and manages supply KPI reporting and analysis.
- Ensures right level of SKU Inventories at the next point of the supply chain.
- Project, Process -Confirms supply orders, firmed production orders at the entry point of the time fence.
- Ensure process and SAP knowledge is continuously enlarged and applied in order to fully leverage the value of the integrated SAP system and to achieve high level of service, cost efficiency, quality and compliance.
- Establishes, maintains and operationality implements integration and reconciliation activities between Global NTO Supply chain and Finance.
- Monitoring, controlling and improving SC processes and by managing and steering a portfolio of SC projects at Platform level -Logistic, WAndD -Ensure that all logistics processes comply with all relevant regulations like Customs and Trade laws and regulations by supporting issuance, implementation and management of Standards and Policies covering commercial and non-commercial materials.

### Essential Requirements:

- Is responsible for creating and maintaining SLAs with related Planning Parameter setup in alignment with

the customers.

- Work closely with all stakeholder like CTC Country Managers, regional Head of Logistics, SCM in the area of responsibility.
- Support regional logistics function on a variety of projects and in identifying and implementing of cost savings opportunities.
- Planning -Establishes optimal master production schedule for the tactical horizon from month 3 / 4 to 36 months, including Production volumes based on demand, rough cut capacity analysis and resources allocation resulting in anticipated operational costs and inventory levels.
- Aligns Master Production Schedule (MPS) to the production plan approved in SAndOP.
- Facilitate Supply Review Meeting and actively support the entire SAndOP process.
- Is responsible for Monthly Demand Review Meeting (midterm horizon 3 to 36 months) incl. demand assumptions, recognizing trends, showing variances to last demand submissions, as in-put to Supply Review meeting and Monthly Business Review (MBR) meeting within Sales And Operations (SAndOP) process.
- Manages demand control activities (short term-3/4 months, within the time fence) and provides inputs to Master Planning Schedule (MPS) and detailed scheduling.
- LCM -Leads the implementation of LC projects, in order to ensure compliant drug supplies, on time and in right quality and deliver and maintains a detailed Change Over Plan (COP) for LC projects regard

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Division

Operations

Business Unit

Innovative Medicines

Location

Singapore

Site

Mapletree Business City (MBC)

Company / Legal Entity

SG04 (FCRS = SG004) Novartis Singapore Pte Ltd

Functional Area

Technical Operations

Job Type

Full time

Employment Type

Regular

Shift Work

No

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