

# R2R & Tax Reporting Lead

Job ID  
REQ-10030184  
Jan 03, 2025  
Australia

## Summary

The Record to Report (R2R) Tax Reporting Lead is a leadership position responsible for local accounting issues including: technical accounting, month-end closings/review, financial report, tax accounting and reporting, balance sheet review / reconciliations and liaison with internal auditors, external auditors, and Financial Controls and Compliance, IT and Master Data.

## About the Role

### Key responsibilities:

- Lead record to report processes, including tax accounting and reporting in Australia and New Zealand.
- Prepare cash flow forecast, budget submissions, journal entries, and account reconciliations.
- Ensure adherence to Novartis Financial Control Manual and coordinate remediation activities.
- Manage onshore and offshore R2R team, ensuring productivity, quality, and customer service standards.
- Collaborate with stakeholders, internal and external, for communication and alignment.
- Top of Form
- Ensure all R2R processes, procedures and policies are clearly defined fully documented and in line with global standards.
- Cultivate strong control environment, follow up on audit issues, and implement correcting measures.
- Responsible for tax accounting and reporting matters such as preparation of Financial Consolidation and Reporting System (FCRS) Tax forms, quarterly tax provision posting, true-up entries and balance sheet reconciliation (BSR)
- Support the local tax team in their preparation of Annual Income Tax Packages (including accompanying disclosures), consolidation for the AU group tax income return and being responsible for FBT return
- Responsible for documenting, communicating and coordinating Technical Accounting matters both with the regional FRA Technical Accounting team and commercial organisations (country CFOs), and with partners outside the commercial organisation including other Novartis Business Units, Financial Service Centres, Novartis Corporate Center (NOCC), Financial Controls and Compliance (FC&C) and external auditor

### Minimum requirements:

- University level degree in Business Administration/ Economics/Finance/ MBA desirable
- Professional certification such as CPA (Certified Public Accountant) or equivalent.
- A minimum of 7 years experience in accounting, tax accounting, and financial reporting.
- Experience with tax operations and have sound knowledge on local tax laws and regulations
- Comprehensive knowledge of IFRS (GAAP), accounting and financial reporting requirements
- Excellent communication and collaboration skills to effectively work with stakeholders.

- Strong analytical skills and attention to detail.
- Demonstrated leadership skills, with a track record of driving high performance.
- Microsoft Office suite (Word, PowerPoint, Access, Outlook)
- Microsoft Excel - intermediate/advanced Excel skillset

### **Commitment to Diversity and Inclusion:**

Novartis is committed to building an outstanding, inclusive work environment and diverse teams representative of the patients and communities we serve.

### **Why Novartis?**

We believe new insights, perspectives and ground-breaking solutions can be found at the intersection of medical science and digital innovation. That a diverse, equitable and inclusive environment inspires new ways of working.

We believe our potential can thrive and grow in an unbossed culture underpinned by integrity, curiosity and flexibility. And we can reinvent what's possible, when we collaborate with courage to aggressively and ambitiously tackle the world's toughest medical challenges. Because the greatest risk in life, is the risk of never trying! Imagine what you could do here at Novartis!

Join our Novartis Network: If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here: <https://talentnetwork.novartis.com/network>

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Finance

Business Unit

Universal Hierarchy Node

Location

Australia

Site

New South Wales (NSW)

Company / Legal Entity

AU04 (FCRS = AU004) AU Pharma Pty Ltd

Functional Area

Audit & Finance

Job Type

Full time

Employment Type

Regular

Shift Work

No

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