

# Sr. Metrologist

Job ID  
REQ-10029081  
Nov 17, 2024  
USA

## Summary

The Sr. Metrologist is responsible for a variety of tasks related to laboratory and manufacturing instrumentation, as managing and overlooking equipment. Supporting change requests and completing in a timely manner. Support the equipment enrollment process for life cycle documentation of equipment, TR&D, and MS&T equipment. Contacts vendors, when needed, and coordinates their activities.

Novartis is unable to offer relocation support for this role: Please only apply if this location is accessible for you. This is a 10-hour shift 3:00am-1:30pm.

## About the Role

### Major Accountabilities:

- Responsible for effective and efficient calibration to ensure compliance with Novartis quality standards and applicable CGMP regulations.
- Support Lead with maintaining the calibration schedule for all equipment and instruments on site.
- Facilitates instrumentation calibration/qualification with external vendors, internal and/or external resources and local system owners
- Ensure compliance to cGMP, regulatory regulations and Novartis global and local policy for equipment
- Assistance field execution of various protocols, prepares summary reports, co-ordinates report review and approvals with various Users and QA Compliance
- Develop / review appropriate SOPs and corresponding Forms
- As subject matter expert. provide support during audit and inspections

### Requirements:

- High School degree required; BS/BA degree in Engineering or the life sciences or other related field is preferred.
- Fluent in speaking / writing in English
- 4-5 years of pharmaceutical industry experience required.
- Minimum of 3 years of calibration experience or applicable experience in a related area.

The pay range for this position at commencement of employment is expected to be between \$36.69 and \$ 55.05 Hourly; however, base pay offered may vary depending on multiple individualized factors, including market location, job-related knowledge, skills, and experience. The total compensation package for this position may also include other elements, including a sign-on bonus, restricted stock units, and discretionary awards in addition to a full range of medical, financial, and/or other benefits (including 401(k) eligibility and

various paid time off benefits, such as vacation, sick time, and parental leave), dependent on the position offered. Details of participation in these benefit plans will be provided if an employee receives an offer of employment. If hired, employee will be in an “at-will position” and the Company reserves the right to modify base salary (as well as any other discretionary payment or compensation program) at any time, including for reasons related to individual performance, Company or individual department/team performance, and market factors. You can find everything you need to know about our benefits and rewards in the Novartis Life Handbook. <https://www.novartis.com/careers/benefits-rewards>

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**Benefits and Rewards:** Read our handbook to learn about all the ways we’ll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

#### **EEO Statement:**

The Novartis Group of Companies are Equal Opportunity Employers who are focused on building and advancing a culture of inclusion that values and celebrates individual differences, uniqueness, backgrounds and perspectives. We do not discriminate in recruitment, hiring, training, promotion or other employment practices for reasons of race, color, religion, sex, national origin, age, sexual orientation, gender identity or expression, marital or veteran status, disability, or any other legally protected status. We are committed to fostering a diverse and inclusive workplace that reflects the world around us and connects us to the patients, customers and communities we serve.

#### **Accessibility & Reasonable Accommodations**

The Novartis Group of Companies are committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the application process, or to perform the essential functions of a position, please send an e-mail to [us.reasonableaccommodations@novartis.com](mailto:us.reasonableaccommodations@novartis.com) or call +1(877)395-2339 and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Division

Operations

Business Unit

Innovative Medicines

Location

USA

Site

Morris Plains

Company / Legal Entity

U014 (FCRS = US014) Novartis Pharmaceuticals Corporation

Functional Area  
Technical Operations  
Job Type  
Full time  
Employment Type  
Regular  
Shift Work  
No  
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Job ID  
REQ-10029081

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