

# Medical Governance Lead

Job ID  
REQ-10028684  
Nov 13, 2024  
United Kingdom

## Summary

Lead on Medical Governance for the UK CPO with a focus on high standards and continuous improvement in materials and GxP processes across the medical function.

## About the Role

### Major accountabilities:

- Proactively identify risk and support risk management and mitigation.
- Oversee and monitor local audit & inspection readiness and execution, related to medical affairs activities
- Oversee local CAPAs and operational monitoring relating to medical affairs to ensure rapid resolution, escalation and proactive identification of wider implications.
- Monitor and report KPI/KQI using existing Global systems & tools
- Lead the End-to-End medical governance of regulated activities (Interventional and NIS/RWE, IIT, MAP, RC) and promotional and non-promotional materials generation
- Provide governance support, advice, coaching and expert input to the local MA activity owners and teams.
- Acts as country expert on MA processes, Novartis standards, compliance and local regulations.
- Monitor adherence to Novartis processes, standards and local regulations.
- Proactively participate in regional/global Medical Governance networks for ensuring continuous improvement
- Chairs the Local Medical Affairs Council (LMAC)
- Single point of contact for partner functions
- Training Responsible Person for Medical Affairs

### Requirements:

- Significant experience of working in Medical affairs or in a Compliance/Clinical Trials focused role in Pharmaceutical company
- Deep and detailed understanding of the process of GXP
- UK understand and experience is beneficial
- Operations Management and Execution experience
- Negotiation and problem-solving skills
- Proactive and team-player approach for managing effective international and cross-divisional/matrix collaboration.
- Pragmatic, solution oriented and solid "sense for risk assessment" attitude

### Location:

London based role on a hybrid basis of 12 days per month in the London office.

#LI Hybrid

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Division

International

Business Unit

Innovative Medicines

Location

United Kingdom

Site

London (The Westworks)

Company / Legal Entity

GB16 (FCRS = GB016) Novartis Pharmaceuticals UK Ltd.

Functional Area

Research & Development

Job Type

Full time

Employment Type

Regular

Shift Work

No

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