

Manager, External Service Provider Engagement.

Job ID
REQ-10028124
Nov 11, 2024
India

Summary

Collaborates with Associate Director/Director ESP Engagement to ensure Governance, Contracts and Transitions of Global External Service Provider.

In addition, support Associate Director/Director ESP Engagement to develop, communicate and implement ESP strategies.

About the Role

Your responsibilities include, but are not limited to:

- Management of assigned ESPs supporting Novartis Patient Safety and Pharmacovigilance globally across divisions, responsible for global governance and accountable for contractual, operational and financial performance of ESPs.
- Support Associate Director/Director ESP Engagement to transfer of global activities from high cost to low-cost countries and ESPs in alignment with the overall objectives and long-term goals of the GDD organization.
- Responsible for overseeing operational activities for assigned ESP activities.
- Work with Patient Safety and Pharmacovigilance teams to ensure compliance of Health Authority safety reporting requirements and quality of safety information for clinical and marketed drugs.
- Accountable for enhancement of operational processes to increase productivity, efficiency and quality to achieve operational excellence for all activities performed by ESPs.
- Support Patient Safety and Pharmacovigilance department on global cross-functional and cross-divisional business process, performance
- Represent ESP Engagement on all operational issues related to ESP performance.
- Responsible for the Vendor Governance Structure including Issues and Escalation,
- Transition of new work / projects with ESPs.
- Support Associate Director/Director ESP Engagement with resource planning and management (headcount and budget) for defined Patient Safety and Pharmacovigilance ESPs/locations
- Support managing global Patient Safety and Pharmacovigilance external financial requirements and budget for assigned vendor/location. Identify issues and propose mitigating plans to facilitate decision making and prioritization of activities.
- Manage flow of operational information as needed to/from defined functions/locations.

WHAT YOU'LL BRING TO THE ROLE:

- Life sciences Graduate/ Postgraduate with 4+yrs of experience in pharmacovigilance or relevant experience in pharmaceutical company
- Third party management experience preferred
- Ability to work independently and manage multiple tasks with prioritizing ability

- Excellent verbal and written communicative skills
- Good planning, organizing and interpersonal skills
- Excellent computer skills (proficiency in vendor management systems preferred)

Join our Novartis Network: If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here:

<https://talentnetwork.novartis.com/network>

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

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Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Development

Business Unit

Innovative Medicines

Location

India

Site

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

Research & Development

Job Type

Full time

Employment Type

Regular

Shift Work

No

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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

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