

# Project Engineer

Job ID  
REQ-10025773  
Nov 06, 2024  
China

## Summary

Responsible for implementation and maintenance of equipment related automation system, in compliance with GMP and HSE requirement  
GMP HSE

## About the Role

### Major Accountabilities

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### Detail

- Support project planning and internal controlling (work progress, scheduling, costs);
- Management of countermeasures for variances to project plan;
- Regular Project reporting;
- Contract management, with procurement to purchase service, equipment and spare parts;
- Risk Management;
- Change order management;

- Coordinates and maintains quality assurance while minimizing possible risks on the project;
- Ensures that all the documents needed for a project are complete and kept safe;
- Maintains good communication within the team and with other groups involved in the project;
- Implement and maintain safety measures along the project phases;
- Define and prepares test procedure and documents;
- Reviews DQ, IQ and OQ documents.

DQ IQ OQ

#### Key Performance Indicators

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#### Work Experience

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#### Skills

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~HVAC  
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~GMP  
~ GDP  
~ RCA

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~HSE  
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Language

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Division

Operations

Business Unit

Innovative Medicines

Location

China

Site

Changping County (Beijing)

Company / Legal Entity

CN06 (FCRS = CN006) Beijing Novartis Pharma Co., Ltd

Functional Area

Technical Operations

Job Type

Full time

Employment Type

Shift Work

No

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