

Data Privacy, Digital & AI Head, Brazil

Job ID
REQ-10022087
Sep 16, 2024
Brazil

Summary

The Data Privacy, Digital & AI Head, Brazil ensures that the global DPDAI program is effectively implemented at a country level and coordinates advice and guidance on DPDAI topics to the Novartis business in Brazil.

By coordinating advice and guidance on DPDAI topics to Novartis stakeholders in Brazil, and ensuring that the global DPDAI program is effectively implemented at the local level, the DPDAI Head supports innovation and preserves the integrity of Novartis and enables the Head DPDAI Compliance and Group Data Protection Officer to provide risk assurance to the Executive Comittee and to the Board of Novartis , and documents and demonstrates compli-ance with all relevant Data Privacy & AI laws and standards and Novartis policies within the country.

About the Role

Major accountabilities:

- Contribute to the global DPDAI strategy and program
- Understand the regulatory framework in the country and act as local DPDAI leader. Partners with the business guiding them on the data regulatory framework and being accountable for a responsible data use
- Implement group-wide or global practical guidelines/procedures (e.g., on collecting consent preferences, secondary uses of personal data, secure destruction of data) and data transfer mechanisms (e.g., binding corporate rules, standard contractual clauses and cross-border privacy rules) translating the privacy policy into specific requirements
- Develop and maintain data privacy notices and associated procedures (e.g., scripts for use by employees) as well as procedures for inquiries/complaints (e.g., access requests, complaints) based on Novartis global standards
- Serve as first point of contact for the Business on matters relating to the interpretation of group-wide DPDAI policies, procedures and guidelines
- Identify & address data emerging legislation/regulation and respective impact to Novartis operations, supporting the adaptation activities required for respective compliance and collaborate with Head DPDAI Country Operations International to ensure compliance
- Identify Business operational trends and keep up to date with Business strategy and priority, enabling cooperation by facilitating regular exchange of all relevant internal stakeholders
- Lead a DPDAI risk management strategy for the country: identify DP & AI risks impacting the local organization as a whole or requiring senior management attention and raise these to the Head DPDAI International and through channels and processes established by DPDAI Process, Governance & Controls

- Prepare and disclose reports on handling of personal data to the Head DPDAI International/Regional DPDAI Head
- Liaise with Legal advisory for Data Privacy on specific legal issues
- Collaborate with Head DPDAI International and Local Legal advisory for Data Privacy on the conduct of research on global and country specific regulatory developments
- Provide input into data monitoring strategy, and acts on insights thereof
- Keeps up to date in relation to all the new laws and regulations impacting DPDAI in the country and informs the business on the same
- Represent Novartis externally vis-à-vis relevant industry and privacy associations.

Minimum Requirements:

Work Experience:

- Law degree, or business degree with executive education in Privacy.
- Significant experience in an international law firm or legal department of an international company.
- Experience in the pharmaceutical/healthcare sector is a plus.
- Deep knowledge of global data privacy regimes and familiarity with data privacy compliance programs and frameworks.

Languages :

- Fluency in Portuguese and in English.

You'll receive:

Competitive salary, annual bonus, pension scheme, life insurance, 30 days annual leave, year-end recess, hybrid work model (home office 2x a week), flexible working arrangements, birthday day-off, maternity and paternity leave, subsidized dining facilities, health and dental insurance, employee recognition scheme, free parking lot (Santo Amaro and Cambe), Gympass, Space Energized for Life, gym (Santo Amaro) and virtual self-development tools.

Join our Novartis Network: If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here: <https://talentnetwork.novartis.com/network>

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Ethics Risk & Compliance

Business Unit

Innovative Medicines

Location

Brazil
Site
Santo Amaro
Company / Legal Entity
BR03 (FCRS = BR003) NOVARTIS BIOCIENCIAS S.A
Functional Area
Legal & Intellectual Property & Compl.
Job Type
Full time
Employment Type
Regular
Shift Work
No
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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

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