

# Associate Director QC IT (LIMS Global System Administrator)

Job ID  
REQ-10021316  
Sep 12, 2024  
Mexico

## Summary

You can be a key part of the team that is driving and implementing Digital strategy for QC area therefore impacting large user population to enable them to perform their work in laboratories more efficiently and with improved user experience!

The Associate Director QC IT (LIMS Global System Administrator) will be joining Quality IT Global Team and will be responsible for supporting delivery and operations of IT applications which enable the Quality Control laboratories across all Novartis Operations sites. In this role, you will work to enable project delivery, implementation, and operational support of LabWare LIMS within the QC and AS&T area for Novartis Operations & Quality.

## About the Role

### Your key responsibilities:

- As part of the Global QCIT team supporting delivery and operations of laboratory applications, drive solution delivery and implementation of IT applications as standards for Novartis Operations laboratories (This role will sit within a larger LabWare team).
- Partner with Novartis Quality Control personnel to understand the needs and priorities of the business, and to deliver the best solutions possible to meet the needs of the end user.
- Day-to-day support and engagement with external teams supporting the delivery and operations of LabWare LIMS
- Deliver and maintain key CSV documentation to support design and implementation of processes within a highly complex QC area
- Collaboration with QC stakeholders across US timezones
- Pro-actively seek to identify and communicate risks, challenges, opportunities for improvement.
- Share learnings and experiences across teams, with a view to implementing best practices for Novartis operations.
- Identify, shape and (together with business stakeholders) prioritize technology enhancements for QC-IT systems
- Work to support, maintain, and enhance LabWare LIMS.
- Support with vendor governance activities
- Other activities such as escalation management and future strategy as required by management.

## EDUCATION & EXPERIENCE

- Bachelor university degree or higher
- At least 5 years experience in Quality Control area
- LIMS Administrator or Super User Experience (LabWare LIMS is preferred)

**Languages :**

- English.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other.

Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?

<https://www.novartis.com/about/strategy/people-and-culture>

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Division

Operations

Business Unit

CTS

Location

Mexico

Site

INSURGENTES

Company / Legal Entity

MX06 (FCRS = MX006) Novartis Farmacéutica S.A. de C.V.

Job Type

Full time

Employment Type

Regular

Shift Work

No

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