NOVARTIS

Consultant

Job ID
REQ-10018968
Sep 18, 2024
India

Summary

• Collecting requirements for the conception, creation, and implementation of a platform or product to ensure sufficient robustness.
• Accountable for acting as an intermediary between clients and vendor partners.
• Create superior designs that align with the Project Management Office (PMO) roadmap and adhere to established project schedules.
• Contribute to the product standards, design, and strategic planning.
• Adheres to firm's PMO, Agile Transformation and Branding guidelines
• Proficiency in designing and managing services across multiple geographies and tiers.
• Maintain effective and consistent communication with teammates, peers and the leadership team.
• Proficiency in overseeing projects or programs operating on various Microsoft platforms, including SharePoint Online, Project Online, React, and Azure, through the stages of design and implementation.
• Serve as an expert in UX, Microsoft technologies, and operational management.

About the Role

Knowledge and Skills Requirements:

- Capability to help client's structure their requirement and build functional and design flow to manage delivery of requirements Signed-Off.
- Adapts personal communication style to the style of others, develops rapport and stays calm under pressure or escalating issues using advanced oral and written English communication skills.
- Strong verbal and written skills including strong cross-cultural communication and the ability to draft effective communications
- Ability to work with people in a variety of cultures, countries and time zones
- Expert knowledge on MS Project Online – Implementation, Maintenance
- Expert know how of Project Management, Project Delivery
- Deep knowledge and Experience with managing MS Teams design
- Expert level knowledge in designing custom apps over MS Teams
- Served as the lead design Engineer for Office 365 Platform services in SharePoint Online, Teams for PMO Services
- Platform Expertise using Microsoft Graph, Power Apps, Flow and O365 Groups
- Build design artifacts for Engineering and operational teams
- Good understanding of the technical aspects of the product(s)
- At least 4-5 years of relevant experience on mentioned technologies

What we look for?

- Candidate must have expertise in Microsoft technologies especially SharePoint Online, Project Online, MS Teams.
- Candidate must have expertise in driving product or project delivery more specific into Cloud and Microsoft platform.
- Good to have expertise in UI/UX tools and technologies
- Good to have expertise in Project Management
- Should be a clear and effective communicator.
- Should have strong analytical and creative thinking skills.

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? https://www.novartis.com/about/strategy/people-and-culture

Join our Novartis Network: Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: https://talentnetwork.novartis.com/network

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: https://www.novartis.com/careers/benefits-rewards

Division
Operations
Business Unit
CTS
Location
India
Site
Hyderabad (Office)
Company / Legal Entity
IN10 (FCRS = IN010) Novartis Healthcare Private Limited
Functional Area
BD&L & Strategic Planning
Job Type
Full time
Employment Type
Regular
Shift Work
No
Apply to Job

Accessibility and accommodation

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversityandincl.india@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

Novartis is committed to building an outstanding, inclusive work environment and diverse teams'

representative of the patients and communities we serve.

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