

# Project Manager

Job ID  
REQ-10018760  
Aug 13, 2024  
India

## Summary

Leads the Project Engineering organization, which is responsible for the development and delivery of all major capital projects in assigned region / site, via the application of robust, standardized and effective project management methods aligned with global standards, ensuring that the projects deliver business value in line with Platform and Novartis Technical Operations business objectives.

## About the Role

### Project Manager

**Location** - Hyderabad

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### Key Responsibilities:

Strategy & Organizational Development:

- Prepare monthly engineering reports with key KPIs (Capex, Maintenance, HSE and Quality)
- Support internal and external audits
- Implement technical standards
- Implement GOPs
- If needed, create regional / site SOPs & templates
- Ensure availability of competent, high performing people and develop the talent pool
- Implement sharing and leveraging of best practices and expertise in project management and project controlling
- Own the Training Curriculum for own Job Profile

Vendor & Contractor Management:

- Develop contractual strategy and framework to manage vendors / contractors and corresponding contracts in assigned region / site
- Select vendor / contractor
- Establish vendor / contractor contract

## Project Engineering & Control:

- Establish and lead project management teams
- Prepare Project Charter, Business Case and CAR
- Develop Project Sourcing Strategy
- Establish project governance in assigned region / sites
- Plan and organize Project Resource
- Perform project reviews (e.g. Technical Quality Review (TQR), constructability, sustainability, HSE)
- Execute Project Stage Gate keeping and Project Definition Level Rating (PDRI)
- Manage investment budget & project portfolio for region / site
- Lead investment review committees for assigned region / sites
- Develop and maintain project execution / management standards and project controlling standards
- Implement project execution / management standards
- Implement project controlling standards
- Develop project execution strategy and execute investment projects according to customer needs (costs, schedule, functionality, quality)

## Essential Requirements:

- 15+ years of Capital Portfolio and Major Project Management experience, including > 5 years' experience in Pharma
- Outstanding Project Management and excellent technical knowledge with demonstrated ability to deliver safe, effective and fully compliant projects
- 5+ years of demonstrated leadership abilities, leading both internal and external team members
- Broad project controlling knowledge
- Excellent knowledge of key non-technical business processes; Strategy, HR, Finance
- Advanced HSE and GxP / QA knowledge

## Desirable Requirements:

- Degree in engineering or equivalent

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Division

Operations

Business Unit

Innovative Medicines

Location

India

Site

Hyderabad (Office)

Company / Legal Entity

IN10 (FCRS = IN010) Novartis Healthcare Private Limited

Functional Area

Technical Operations

Job Type

Full time

Employment Type

Regular

Shift Work

No

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