

FC&C Manager

Job ID
REQ-10015324
Jul 11, 2024
China

Summary

The Financial Controls & Compliance CN - will plan, execute, and deliver high quality compliance, controls testing, risk advisory that meet Novartis NFCM methodology standards, SOX 404 requirements and strategies. This position reports to FC&C Head CN and performs financial risk assessment of new business and innovative information technology and evaluation of related internal controls.

About the Role

Key Responsibilities

- *Support and monitor the implementation and operation effectiveness of NFCM; deliver NFCM deliverables as per methodology, in high quality, and timely*
- *Master key company policies that Financial Controls & Compliance provides assurance on, including their implementing guidelines and procedures. This includes a comprehensive understanding of NFCM, customization of policies and requirements to meet overall SOX 404 requirements as well as unit specifics and needs*
- *Identify root causes of control issues and investigate, analyze and test possible solutions or measures for improvement. Prepare memos and reviews and agree issues with responsible management.*
- *Understand the business and stay informed about changes in business and financial risks*
- *Highlight risks to FC&C Head and local management, including significant, recurring and emerging issues where appropriate*
- *Develop key stakeholder relationships with local and global management team and process owners, FC&C organization, Finance and/or functional area(s) of responsibility to achieve overall financial compliance*
- *Build effective and transparent business partnering and advisory relationships with external auditors (KPMG) as well as Group stakeholders (GPO, GFC&C, Internal Audit etc.)*
- *Forster risk awareness of key financial risks and actively contribute to strengthen internal control environment within the organization, including training on compliance requirements to Controls Owners, onboarding key stakeholders(CFO, Head of Finance, etc)*
- *Deliver or support Global projects and implementations like Digital Landscape Transformation (LDC)*
- *Actively support FC&C working style by being inclusive, proactive, respectful, collaborative and results driven in alignment with Novartis Culture*
- *Act service and solution oriented to support and advise operation teams to maintain strong and sustainable internal controls over financial reporting*
- *Adapt and employ innovative approaches and methods to perform risk monitoring and control test, such as use of data analytics leveraging automation like Alteryx, Celonis.*

Commitment to Diversity and Inclusion / EEO:

Novartis is committed to building an outstanding, inclusive work environment and diverse team's representative of the patients and communities we serve.

Essential Requirements:

- *Bachelor's degree, subject area in Finance or Accounting preferred*
- *CPA/ACCA and CIA certification*
- *About 10 years of Internal Controls, SOX 404, accounting, compliance, audit experience required, including 3+ years of Financial Controls & Compliance experience*
- *Solid experience in Big 4 audit firms*
- *Basic knowledge and hands-on SAP experience*
- *Strong interpersonal and communication skills to influence / motivate others under different hierarchy setting*

Desirable Requirements:

- *Project management preferred*
- *Skilled in digital tools or data analysis or IT audit experience and acumen is a plus*

Why Novartis: Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together?
<https://www.novartis.com/about/strategy/people-and-culture>

Benefits and Rewards: Read our handbook to learn about all the ways we'll help you thrive personally and professionally: https://www.novartis.com/sites/novartis_com/files/novartis-life-handbook.pdf

Accessibility and Accommodation:

Novartis is committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the recruitment process, or in order to perform the essential functions of a position, please send an e-mail to diversityandincl.china@novartis.com and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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Division

Finance

Business Unit

CTS

Location

China

Site

Shanghai (Shanghai)

Company / Legal Entity

CN14 (FCRS = CN014) China Novartis Institutes for BioMedical Research Co., Ltd.

Functional Area

Audit & Finance

Job Type

Full time

Employment Type

Regular

Shift Work

No

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