

# Treasury & Cash Management Team Lead

Job ID  
REQ-10009965  
Aug 12, 2024  
Malaysia

## Summary

-To support the business within a country with complex analysis, reporting, forecasts etc. (typically very large to large revenue) and provide expert advice within a core FSC process/ area/ technology

## About the Role

### Major accountabilities:

- Lead payment activities including preparation of payment proposals, urgent payments, timely remittance advice, intercompany netting and settlement, resolution of failed or rejected payments, statement of account reconciliations, proactive vendor query resolution, and assurance of banking master data integrity.
- Lead cash management activities, including cash forecasting and variance analysis, bank reconciliations, cash pooling and sweeping execution and reconciliation, manage Foreign Exchange payments and rates, monitor and execute Inter Company payments, and treasury month end tasks and reporting.
- Sign off on bank reconciliations and review cash forecast accuracy.
- Operational oversight of the sustainable efficiency and effectiveness of process deliverables. Manage exceptions and resolve escalated issues and disputes. Take accountability to outcome.
- Lead continuous improvement of end to end process standardization, simplification and automation.
- Lead collaboration with key stakeholders, and effective ways of working across boundaries to resolve issues and improve results. Demonstrate strong business partnering skills.
- Ensure all processes, policies and procedures are clearly defined, fully documented, in line with Novartis standards and consistent with best practices as well as aligned with the Global Blueprint, with Novartis Accounting Manual (NAM), Novartis Financial Controls Manual (NFCM) and regulatory requirements and implementation in internal guidelines.
- Supervise the quality of team deliverables, plan and allocate work efficiently, coach and support team members to deliver, recruit & onboard new staff members, engage and motivate the team, manage performance and provide regular performance feedback to team members.

### Minimum Requirements:

- Candidate must possess at least a university level degree in Business Administration/ Economics/Finance or Chartered Accountant / MBA desirable.
- Candidate must possess at least 8-10 years of financial experience, with in-depth functional expertise.
- Demonstrated ability to work effectively in a multi-national, matrix organization.
- Previous experience in managing Financial Services
- SAP knowledge
- Profound people skills, leadership exposure

**Languages :**

- English.

**Why Novartis:**

Our purpose is to reimagine medicine to improve and extend people's lives and our vision is to become the most valued and trusted medicines company in the world. How can we achieve this? With our people. It is our associates that drive us each day to reach our ambitions. Be a part of this mission and join us!

Learn more here: <https://www.novartis.com/about/strategy/people-and-culture>

**You'll receive:** You can find everything you need to know about our benefits and rewards in the Novartis Life Handbook. <https://www.novartis.com/careers/benefits-rewards>

**Join our Novartis Network:**

If this role is not suitable to your experience or career goals but you wish to stay connected to hear more about Novartis and our career opportunities, join the Novartis Network here:

<https://talentnetwork.novartis.com/network>

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

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<https://talentnetwork.novartis.com/network>

**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

Division

Finance

Business Unit

CTS

Location

Malaysia

Site

Selangor

Company / Legal Entity

MY01 (FCRS = MY001) Novartis Corporation (Malaysia) Sdn. Bhd. (19710100054)

Functional Area

Audit & Finance

Job Type

Full time

Employment Type

Regular

Shift Work

No

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Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

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