

# Manager, US Policy & Issues Communications

Job ID  
REQ-10009872  
Sep 18, 2024  
USA

## Summary

#LI-Hybrid

This position will support US corporate reputation through the risk management and shaping of the Novartis story within the US healthcare environment and defined voice within US healthcare policy and issues affecting US patients, healthcare professionals and pharma industry.

## About the Role

### Your Key Responsibilities:

- Support execution, including content development and news flow management/tracking, of strategy to identify and shape Novartis visibility and position around key US healthcare policies, issues management, and market access.
- Responsible for media and landscape analysis and the utilization of analytics and insights to create reports and inform strategy.
- Research and keep pulse of US and industry issues and policies.

## Role Requirements

### Essential Requirements

- Bachelor's degree is required
- 7+ years of experience in corporate communications, US public/policy affairs or related discipline
- Media relations expertise
- Editorial oversight and project management skills
- Strong writer and content generator
- Business acumen and understanding of US healthcare policy industry landscape
- Insights and analytical capabilities
- Team and individual style that is exemplary of Novartis culture and behaviors
- Strong interpersonal skills and collaborative enterprise mindset with comfort in working within a dynamic, ambiguous & matrix environment
- Ability to multi-task and manage complex issues into simple effective solutions

### Desirable Requirements

- Advanced degree
- Healthcare and/or pharmaceutical background; US issues and policy management, plus a US policy communications background

**Commitment to Diversity and Inclusion:** Novartis is committed to building an outstanding, inclusive work environment and diverse teams' representative of the patients and communities we serve.

**Novartis Compensation and Benefit Summary:** The pay range for this position at commencement of employment is expected to be between \$102,400.00 and \$153,600.00 / year; *however, while salary ranges are effective from 1/1/24 through 12/31/24, fluctuations in the job market may necessitate adjustments to pay ranges during this period. Further, final pay determinations will depend on various factors, including, but not limited to geographical location, experience level, knowledge, skills, and abilities.* The total compensation package for this position may also include other elements, including a sign-on bonus, restricted stock units, and discretionary awards in addition to a full range of medical, financial, and/or other benefits (including 401(k) eligibility and various paid time off benefits, such as vacation, sick time, and parental leave), dependent on the position offered. Details of participation in these benefit plans will be provided if an employee receives an offer of employment. If hired, employee will be in an "at-will position" and the Company reserves the right to modify base salary (as well as any other discretionary payment or compensation program) at any time, including for reasons related to individual performance, Company or individual department/team performance, and market factors.

**Why Novartis:** Helping people with disease and their families takes more than innovative science. It takes a community of smart, passionate people like you. Collaborating, supporting and inspiring each other. Combining to achieve breakthroughs that change patients' lives. Ready to create a brighter future together? <https://www.novartis.com/about/strategy/people-and-culture>

**Join our Novartis Network:** Not the right Novartis role for you? Sign up to our talent community to stay connected and learn about suitable career opportunities as soon as they come up: <https://talentnetwork.novartis.com/network>

**Benefits and Rewards:** Read our handbook to learn about all the ways we'll help you thrive personally and professionally: <https://www.novartis.com/careers/benefits-rewards>

#### **EEO Statement:**

The Novartis Group of Companies are Equal Opportunity Employers who are focused on building and advancing a culture of inclusion that values and celebrates individual differences, uniqueness, backgrounds and perspectives. We do not discriminate in recruitment, hiring, training, promotion or other employment practices for reasons of race, color, religion, sex, national origin, age, sexual orientation, gender identity or expression, marital or veteran status, disability, or any other legally protected status. We are committed to fostering a diverse and inclusive workplace that reflects the world around us and connects us to the patients, customers and communities we serve.

#### **Accessibility & Reasonable Accommodations**

The Novartis Group of Companies are committed to working with and providing reasonable accommodation to individuals with disabilities. If, because of a medical condition or disability, you need a reasonable accommodation for any part of the application process, or to perform the essential functions of a position, please send an e-mail to [us.reasonableaccommodations@novartis.com](mailto:us.reasonableaccommodations@novartis.com) or call +1(877)395-2339 and let us know the nature of your request and your contact information. Please include the job requisition number in your message.

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